Unit 09 – Project Management

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9.15 Learning Aim D – lessons Learned from Implementing an IT project

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Learning Objectives

- To be able to explain how to review a Project Management Process
- To be able to explain how to use Management Documentation
- To be able to explain how to review Project Management Skills
- To be able to explain how to review Project Management Behavior

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What are lessons learned

- Every project will have its ups and downs
- Some things will go well
- Some will go badly
- The important thing about every project is to reflect on what you did
- You identify your strengths
- You identify your weaknesses
- You make sure that you don’t make the same mistakes on the next project

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Review how things went

- You will need to look at the whole project.
- From how you applied yourself as a person.
- To the decisions you made.
- The documentation you produced.
- You need to look at how you organised yourself and your time.
- You will need to think about how you interacted with other people.

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It’s OK to make mistakes

- If anything didn’t go to plan, then now is the time to talk about it
- Now is the time to recognise what didn’t go so well
- If you identify what didn’t go well
- You can make sure you try and do better next time
- It could be as simple as writing an email in clear concise English
- Or as complex as using a different methodology

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Lessons Learned 1 – Use of Management processes

- Did you pick the right methodology?
- Did you follow it correctly?
- For example - did you use agile when you should have used PRINCE2?
- Did you carry out each step properly?
- Did you produce the right documentation?

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Class Task 15.1

Individually, or in small groups, and thinking about the project you ended up managing

Discuss how well you used your chosen management process. Make some notes about your findings.

TIME: 10 minutes

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Self-Check: Lesson Review

- Why is closing a project and identifying lesson learned important?
- Why is it important to understand the different roles in a project?
- Why is it important to have good time management skills?
- Why is it important to have good communication and literacy skills?
- Why is it important to have good problem-solving skills?
- Why is it important to have good time soft skills?

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9.15 Resources

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Resources

Websites:

https://www.projectmanager.com/blog/project-closure

Video Tutorials:

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